



## Contacts

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Telephone

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Cell Phone

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Address

- Clean out refrigerator and vacuum coils for maximum efficiency.
- Clear out your dryer vent, flap, and hoses to insure there is no excess lint or debris blocking it.
- Clean out your attic as the weather cools, inspecting your insulation and removing any debris or loose items.

#### Paperwork

- Schedule oil change and any needed seasonal or annual automotive services.
- Schedule necessary medical appointments for all family members, including annual physicals needed for entrance into school. Be sure to secure the necessary forms from the school prior to your doctor's visit so you may acquire the needed signatures.
- Update your children's emergency information at the start of the new school year to include insurance information and cell phone information. Be certain to ask permission first prior to listing a person as this important stand in for you should there be an emergency.
- Transfer all important dates from your children's annual school calendar onto your wall calendar at the start of the school year. This will enable you to work around these dates and be available for the school play as well as the field trip.